

RAJYA SABHA SECRETARIAT

**PARLIAMENT HOUSE ANNEXE
NEW DELHI**

Dated the 15th January, 2010

RECRUITMENT AND CONDITIONS OF SERVICE ORDER **(No. 1/2010)**

Subject :- Assured Financial Upgradation Scheme.

In exercise of the powers conferred by sub-rule (2) of Rule 4 and Rule 5 of the Rajya Sabha Secretariat (Recruitment and Conditions of Service) Rules, 1957, the Chairman, Rajya Sabha, hereby, makes the following Order amending the Rajya Sabha Secretariat (Methods of Recruitment and Qualifications for Appointment) Order, 2009, with immediate effect, namely :-

1. Short title

This Order may be called the Rajya Sabha Secretariat (Methods of Recruitment and Qualifications for Appointment) (Amendment) Order, 2010.

2. Amendment of the Order

In the Rajya Sabha Secretariat (Methods of Recruitment and Qualifications for Appointment) Order, 2009, below Para-6B of the Rajya Sabha Secretariat Recruitment and Conditions of Service Order dated 25th August, 2009, the following shall be inserted :-

6C. Assured Financial Upgradation Scheme

- (i) An employee shall be eligible for consideration for financial upgradation under the Scheme of Assured Financial Upgradation if he / she is holding on regular basis a post included in **Appendix-1** of this Order.
- (ii) An employee eligible for financial upgradations under the Scheme may be given three financial upgradations with reference to the scale of a post specified in the **Appendix -1** of this Order as under :-
 - (a) On completion of 8.5 years of regular service in a post included in **Appendix-1** of this Order, the employee may be given 1st financial upgradation i.e., placed in a scale which is one stage higher to the scale of his / her post.
 - (b) On completion of 17 years of regular service in a post included in **Appendix-1** of this Order, the employee may be given 2nd financial upgradation i.e., placed in a scale which is two stages higher to the scale of his / her post.
 - (c) On completion of 25.5 years of regular service in a post included in **Appendix-1** of this Order, the employee may be given 3rd financial upgradation i.e., placed in a scale which is three stages higher to the scale of his / her post.

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- (iii) No employee would, however, be eligible for consideration for any financial upgradation if he has already got 4 or more promotions and / or financial upgradations since his / her joining in the Secretariat. Appointment to a post through limited departmental examination would, for this purpose, also constitute a promotion.
- (iv) The hierarchy of various scales shall be in order as mentioned in *Appendix-2* of this Order. The difference between the serial numbers of the two scales shall indicate the number of stages by which one scale is higher than the other scale.
- (v) Where a junior who has completed the requisite service is being considered for a financial upgradation, his / her senior shall also be considered for the financial upgradation to the same scale of pay irrespective of his / her eligibility for such financial upgradation provided he / she is not short of the requisite service by more than half of such service.
- (vi) The financial upgradation under this Scheme is to be given only when the person is assessed fit for such financial upgradation.
- (vii) The person on being given financial upgradation shall continue to perform duties which he / she was required to perform before he / she was given financial upgradation or such other duties as may be assigned to him / her from time to time.
- (viii) The person on financial upgradation would be entitled to the benefit of pay fixation as is available to him / her at the time of regular promotion.

V. K. AGNIHOTRI
SECRETARY-GENERAL

No. RS/14/2010-Perl.

Dated the 15th January, 2010

Copy to :-

- 1. Office of the Hon'ble Chairman, Rajya Sabha**
- 2. Office of the Secretary-General**
- 3. P.S. to Secretary**
- 4. P.A. to J.S. (D)**
- 5. Gradation List File**
- 6. DGACR, (CAP), New Delhi**
- 7. All Officers/Sections/PSs/PAs etc. & Pay & Accounts Office, Rajya Sabha**

(D. B. SINGH)
JOINT SECRETARY

Appendix-1

Posts qualifying for Assured Financial Upgradation Scheme, 2010

Sl. No.	Posts
1.	Staff Car Driver (Special Grade)
2.	Cameraman
3.	Reprographer
4.	Binder Grade-I
5.	Despatch Rider
6.	Personal Attendant to Chairman / Senior Chamber Attendant
7.	Light Assistant
8.	Sanitary Attendant Grade-I
9.	Bearer
10.	Cleaner-cum-Helper

HIERARCHY OF SCALES OF PAY

Sl.No.	Name of Pay Band	Pay Band	Grade Pay
(i)	Pay Band-1	Rs.5200-20200	1900
(ii)	Pay Band-1	Rs.5200-20200	2000
(iii)	Pay Band-1	Rs.5200-20200	2200
(iv)	Pay Band-1	Rs.5200-20200	2400
(v)	Pay Band-1	Rs.5200-20200	2800
(vi)	Pay Band-2	Rs.9300-34800	4200
(vii)	Pay Band-2	Rs.9300-34800	4600
(viii)	Pay Band-2	Rs.9300-34800	4800
(ix)	Pay Band-3	Rs.15600-39100	5400
(x)	Pay Band-3	Rs.15600-39100	6600