

# RAJYA SABHA SECRETARIAT

PARLIAMENT HOUSE ANNEXE  
NEW DELHI

Dated the 27 September, 2016

## RECRUITMENT AND CONDITIONS OF SERVICE ORDER (No. 7/2016)

Subject: Methods of Recruitment and Qualifications for Appointment to various posts of  
Rajya Sabha Secretariat.

In exercise of the powers conferred by sub-rule (2) of rule 4 and rule 5 of the Rajya Sabha Secretariat (Recruitment and Conditions of Service) Rules, 1957, the Hon'ble Chairman, Rajya Sabha, hereby, makes the following Order further amending the Rajya Sabha Secretariat (Methods of Recruitment and Qualifications for Appointment) Order, 2009, with immediate effect, namely:-

### 1. Short Title

This Order may be called the Rajya Sabha Secretariat (Methods of Recruitment and Qualifications for Appointment) Amendment Order 2016.

### 2. Amendment to the Schedule

In the Schedule to the Rajya Sabha Secretariat (Methods of Recruitment and Qualifications for Appointment) Order, 2009 (No .4/2009) under the heading 'STAFF CAR DRIVERS AND DESPATCH RIDERS SERVICE (D&D)' for the existing entries at Sl. No. 4, the following shall be substituted:-

Sl.No.	Post	Proportion of vacancies to be filled up			Method of Recruitment & Qualifications for Appointment	Remarks
		Promotion	Deputation or Transfer	Direct Recruitment		
	(1)		(2)		(3)	(4)
4.	Staff Car Driver (Ordinary Grade)	50% failing which by direct recruitment.	-	50%	For promotion – By departmental competitive test from amongst regular employees of the Secretariat possessing:- (i) Matriculation or equivalent qualification; and (ii) A valid Commercial LMV/HMV licence issued by a Competent Authority in India.	

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					For Direct Recruitment - (i) Matriculation or equivalent qualification; and (ii) A valid Commercial LMV/HMV licence issued by a Competent Authority in India.	
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**SIIUMSIHER K. SHERIFF**  
**SECRETARY-GENERAL**

RS.5/7(2)/2016-Perl

**Dated 27 September, 2016**

Copy to:-

1. Office of the Hon'ble Chairman, Rajya Sabha
2. Office of Hon'ble Deputy Chairman, Rajya Sabha
3. Office of the Secretary-General
4. Gradation List File
5. DGACR, (CAP), New Delhi
6. All Officers/Sections/PSs/PAs etc &
7. Pay & Accounts Office, Rajya Sabha.

  
**(D. B. SINGH)**  
**SECRETARY**