

RAJYA SABHA SECRETARIAT

PARLIAMENT HOUSE ANNEXE
NEW DELHI

Dated the 28th July, 2018

RECRUITMENT AND CONDITIONS OF SERVICE ORDER

(No. 2/2018)

Subject : Amendment to the Rajya Sabha Secretariat (Methods of Recruitment and Qualifications for Appointment) Order, 2017.

In exercise of the powers conferred by sub-rule (2) of Rule 4 and Rule 5 of the Rajya Sabha Secretariat (Recruitment and Conditions of Service) Rules, 1957, the Chairman, Rajya Sabha, hereby, makes the following Order amending the Rajya Sabha Secretariat (Methods of Recruitment and Qualifications for Appointment) Order, 2017:-

1. Short Title.

This Order may be called the Rajya Sabha Secretariat (Methods of Recruitment and Qualifications for Appointment) Amendment Order, 2018.

2. Amendment of the Order.

- a) In the Rajya Sabha Secretariat (Methods of Recruitment and Qualifications for Appointment) Order dated 13th April, 2017 (No.1/2017), below para 8 the following para shall be **inserted** :-

“8 A. Upgradation to Selection Grade

With effect from 26.09.2012, Senior Secretariat Assistants in the LAFEA Service in level 6 in the pay matrix after rendering 5 years service in that grade may subject to their performance being of or above the level of benchmark prescribed for regular promotion to the next higher grade be upgraded to an inbuilt grade of Senior Secretariat Assistant (Selection Grade) in level 7 in the pay matrix without the requirement of vacancy.”

- b) In the Rajya Sabha Secretariat (Methods of Recruitment and Qualifications for Appointment) Order dated 13th April, 2017 (No.1/2017), in para 15(1), the figure and word '27 years' shall be **substituted** by the figure and word '30 years'.

3. Amendment of the Schedule.

The Schedule of Rajya Sabha Secretariat (Methods of Recruitment and Qualifications for Appointment) Order dated 13th April, 2017 (No.1/2017) is amended as follows: -

- a) Wherever in the Schedule and Appendix-I the name of a post appears as "Assistant Director" it shall be **substituted** by "Deputy Director".
- b) At Column No. 5 of Sl. No. 9 against the name of the post 'Assistant Legislative/Committee/Protocol/ Executive Officer' under the heading "Legislative, Financial, Executive and Administrative Service", for the existing paragraph -

“For promotion –

By selection from the grade of Senior Secretariat Assistant with a minimum of 10 years service in the grade or 15 years combined service in the grades of Senior Secretariat Assistant and Secretariat Assistant in accordance with the seniority in the higher grade.”;

the following paragraph shall be **substituted** -

“For promotion –

By selection from the grade of Senior Secretariat Assistant (Selection Grade) with a minimum of 5 years service in the grade or 10 years combined service in the grades of Senior Secretariat Assistant (Selection Grade) and Senior Secretariat Assistant in accordance with the seniority in the higher grade.”

- c) At Column No. 5 of Sl. No. 10 against the name of the post ‘Senior Secretariat Assistant’ under the heading "Legislative, Financial, Executive and Administrative Service", for the existing paragraph -

“By selection from the grade of Secretariat Assistant with a minimum of 5 years service in the grade.”

the following paragraph shall be **substituted** –

“25% by selection on the basis of competitive departmental examination from the grade of Secretariat Assistant with a minimum of 3 years service in that grade and holding a substantive post in the Legislative, Financial, Executive and Administrative Service.

75% by selection from the grade of Secretariat Assistant with a minimum of 5 years service in the grade in accordance with the seniority.”

- d) At Column No. 5 of Sl. No. 6 against the name of the post ‘Parliamentary Reporter’ under the heading "Verbatim Reporting Service" following words, symbols and figures shall be **inserted** below the Sub-Heading ‘For Direct Recruitment’:-

“Upper age limit: 35 years”

- e) At Column No. 5 of Sl. No. 6 against the name of the post ‘Parliamentary Interpreter’ under the heading "The Simultaneous Interpretation Service" for the existing entry-

"Upper age limit: 30 years";

the following entry shall be **substituted** -

"Upper age limit: 35 years".

- f) At Column No. 5 of Sl. No. 8 against the name of the post ‘Proof Reader’ under the heading "The Printing and Publications Service" for the existing entry-

"Upper age limit: 30 years";

the following entry shall be **substituted** -

"Upper age limit: 35 years".

- g) At Column No. 5 of Sl. No. 7 against the name of the post ‘Translator’ under the heading "The Editorial and Translation Service” for the existing entry-

"Upper age limit: 30 years";

the following entry shall be **substituted** -

"Upper age limit: 35 years".

**DESH DEEPAK VERMA
SECRETARY-GENERAL**

No. RS.14/1/2017-Perl

Dated the 28th July, 2018

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(P P K RAMACHARYULU)
SECRETARY