

C E R T I F I C A T E

Certified that the Official/officials (non-Gazetted) in whose case the overtime allowance has been claimed in this bill was/were required under specific orders to sit late in office after having put in work during prescribed hours and/or to attend office on Saturday/Sunday/Holiday* for disposal of urgent work which, in public interest, could not be postponed till the next working day.

2. Certified that the amount claimed in this bill is in accordance with the rates specified in paragraph 7 of the Government of India, Ministry of Finance (Department of Expenditure's) Office Memorandum No. 15011/2/E.II(B)/76 dated the 11th August, 1976, as modified by Office Memorandum No. 15012/3/86-Estt(Allowances) dated the 19th March, 1991, and is according to the principles laid down therein. Further, the amount does not exceed the ceiling of overtime earnings prescribed in R&CS Order No. RS/36/1/2001-Perl. dated the 5th October, 2001.

3. Also certified that official/officials concerned did not receive any other remuneration/allowances/conveyance charges or compensatory leave for the performance of the overtime work.

4. Also certified that necessary entries have been made in the Overtime Allowance Register and that the allowance claimed in this bill has not been claimed before.

Signature of Head of the Section

**Counter Signature of Branch Officer
(Deputy Director/ Joint Director)**

* A copy of the approval of Joint Secretary/Additional Secretary is attached herewith