

**APPLICATION FORM FOR REIMBURSEMENT OF  
PURSE/BAG/BRIEFCASE EXPENSES**

(To be filled by the Officer claiming reimbursement)  
(Part A)

<b>NAME</b>					
<b>DESIGNATION</b>		<b>Bank A/c No.</b>			
<b>VENDOR'S NAME &amp; ADDRESS</b>	<b>BILL No.</b>	<b>DATE</b>	<b>AMOUNT</b>		
				<b>TOTAL</b>	
<b>Admissible amount claimed for Purse/Bag/Briefcase expenses</b>					

The bill, in original, is enclosed for reimbursement.

**Dated**

**Signature of the user official**

**(Part B)**  
**G.A. Section**

**To be filled by G.A. Section**

<b>Passed Amount</b>	<b>Remarks</b>

**The bill is in order and may be passed for payment. J.D.(E) may kindly sign the Pay Order.**

**A.D.(GA)**

**J.D.(GA)**

**J.D.(E)**

**(Part C)**

**Pay Rs. \_\_\_\_\_ (Pay  
Rupees \_\_\_\_\_ )**

**(Drawing & Disbursing Officer)**