

FORM OF NOMINATION

Account No.....

I,....., hereby nominate the person(s) mentioned below who is/are member(s)/non member(s) of my family as defined in Rule 2 of the General Provident Fund (Central Services) Rules,1960 to receive the amount that may stand to my credit in the Fund as indicated below, in the event of my death before that amount has become payable or having become payable has not been paid.

Name and full address of the nominee(s)	Relationship with the subscriber	Age of the nominee(s)	Share payable to each nominee	Contingencies on the happening of which nomination will become invalid	Name, Address and relationship of the person(s) if any to whom the right of nominee shall pass in the event of his/her predeceasing the subscriber	If the nominee is not a member of the family as provided in Rule 2, indicate the reasons.
1	2	3	4	5	6	7

Dated Day of 20.....at.....

Signature of the subscriber.....

Name in Block letters.....

Designation.....

Two witnesses to signature
Name and Address

Signature

1.

2.

APPENDIX

Office of the

Statement of particulars for allotment of Provident Fund
 Accounts Numbers to compulsory subscribers for the month
 of.....

*Please read carefully the instructions printed on the
 reverse before filling in the form.*

Head of Account/to which pay and allowances are debited

Name of Fund.....

Sl. No.	Name of Government Servant (Subscriber)	Name of subscriber's father/husband	Date of birth of subscriber.	Date of joining service.	Designation	Emoluments	Monthly rate of subscription (in whole rupee)	Month from which subscription to commence.	Remarks	To be filled in by Accountant General's Office. Account No Allotted.
1	2	3	4	5	6	7	8	9	10	11

No..... Dated.....

No..... Dated.....

Forwarded in duplicate to the Pay & Accounts Officer, Rajya Sabha for necessary action. The Government servant whose names are included in their statement are required to join theFund under the rules of Government of Their names have not been included in the previous statements Fund (Nominations are enclosed as mentioned in the remarks column.) Also Certified that all the employees whose names are shown above are eligible to subscribe to the G.P fund in accordance with the rules.

Returned to Amount/Nos. allotted may be intimated to the subscribers and also noted in the Service Books, nominations and other official records. In all correspondence connected with Provident Fund of any subscriber, the account number should be quoted. Receipt of nominations at Sl. Nos. is hereby acknowledged.

(Head of Office)

Pay and Accounts Officer

Rajya Sabha

INSTRUCTIONS FOR FILLING THE STATEMENT:

- (a) This Form should be used only in cases where subscription to the Fund is compulsory.
- (b) Separate forms should be used for different provident funds, e.g., General Provident Fund, Contributory Provident Fund, etc.
- (c) Separate Forms should be used for persons whose pay and allowances are debited to different Major and Sub-Major Heads of Account.
- (d) Name of the Fund may be filled in by suitable words (e.g.) General Provident Fund (Central), Contributory provident fund (India) etc.
- (e) The Statement should be sent in duplicate. It should include permanent Government Servants who joined service in the previous month and required to join the fund compulsorily on entry into Government Service and temporary Government servants who will complete one year's continuous service or otherwise become eligible to subscribe to the provident fund, three months hence.
- (f) Column 3 Husband's name instead of father's name may be given in respect of married female subscribers indicating the position.
- (g) Column-7 Dearness pay, if any, may be distinctly shown.
- (h) Column-8 Please see Rule 8 of GP Fund (Central Services) Rules, 1960/ Contributory.
- (i) Column-9 Under the G.P. Fund (Central Services) Rules, 1960 a temporary Government Servant who completes one year's continuous service during the middle of a month shall commence subscribing to the GP Fund from his/her salary for the month following that in which he/she completes one year service.
- (j) The nomination should be obtained in the prescribed form from the subscriber and forwarded to the P & A.O. alongwith this statement making suitable note in the remarks column.

Space for use by the Head of Office / Pay and Accounts Office

Nomination by Shri/Smt/Kumari....., Designation.....

Date of receipt of nomination.....

Signature of Head of Office/ PAO

Designation

Date.....