

Photo Identity Card No. \_\_\_\_\_ issued

**RAJYA SABHA SECRETARIAT**  
**(NOTICE OFFICE)**

Proforma for Photo Identity Card for the Staff of Allied Agencies working in Parliament House Complex

1. Name \_\_\_\_\_
2. Father's Name \_\_\_\_\_
3. Designation \_\_\_\_\_
4. Organisation/Ministry/  
Department \_\_\_\_\_
5. Previous Identity Card No.  
if issued any(enclosed) \_\_\_\_\_
6. Residential Address \_\_\_\_\_  
\_\_\_\_\_

Dated \_\_\_\_\_

Signature \_\_\_\_\_

Name \_\_\_\_\_

Certified that Shri/Smt. \_\_\_\_\_ is working in \_\_\_\_\_  
as a \_\_\_\_\_ and he/she is posted in/visiting Parliament House Complex in  
connection with his/her official duty. He/she may be issued Photo Identity Card valid  
Upto \_\_\_\_\_ years.

I also undertake that his/her Photo Identity Card/Parking Label(if issued ) will be surrendered  
at the time of his/her transfer/retirement immediately.

Signature \_\_\_\_\_

Name \_\_\_\_\_

Office \_\_\_\_\_

Tele.No. \_\_\_\_\_

Recommended that Photo Identity Card in favour of Shri/Smt. \_\_\_\_\_  
may be issued.

Signature \_\_\_\_\_

Name \_\_\_\_\_

Office Stamp \_\_\_\_\_