

RAJYA SABHA SECRETARIAT

PROFORMA

(To be submitted at the time of taking prior permission for foreign visit)

(See O.M. NO. 11013/7/2004-Estt.(A) dated the 5th October, 2004 and dated the 15th December, 2004)

1. Name : _____
2. Designation : _____
3. Pay : _____
4. Ministry/Department (Specify Centre/State/PSU) : _____
5. Passport No. : _____
6. Details of Private foreign travel : _____
to be undertaken _____

Period abroad		Names of Foreign countries to be visited	Purpose	Estimated Expenditure (Travel; board/lodging, Visa, misc. etc)	Source of Funds	Remarks
From	To					

7. Details of previous foreign travel, if any undertaken during the last four Years (as under item No.6)

Signature: _____

Name: _____

Designation: _____

Date : _____