

RAJYA SABHA SECRETARIAT
(WELFARE SECTION)

PARLIAMENT HOUSE ANNEXE
NEW DELHI

No.RS.1/5/2019-Welfare

Dated the 31st July, 2019

CIRCULAR

Subject : Grant of scholarships to the wards of the non-gazetted employees of Rajya Sabha Secretariat.

It is informed that the Rajya Sabha Secretariat Staff Benefit Fund Rules provide for grant of scholarships to the wards of the non-gazetted employees of the Rajya Sabha Secretariat for the Engineering, Medicine and MCA/MBA /LLB. The amount of each scholarship would be Rs. 20,000/- or actual tuition fee, whichever is less, for the entire course. The conditions for grant of scholarship are as under:-

- (i) Wards of only permanent non-gazetted employees of the Secretariat, who are contributing to the Fund, are eligible for scholarship.
- (ii) The wards must have got admission in any of the institutions/ colleges recognized by Government of India, State/UT Government or their agencies through a written competitive examination.

2. All eligible non-gazetted employees of Rajya Sabha Secretariat, whose wards have taken admission in the courses referred as above, are required to submit applications in attached Performa to **Welfare Section (Room No. 416, Parliament House Annexe Extension, Mob. 9868622405)** by **20th August, 2019** for grant of scholarship.

(D. K. JUNEJA)
Director & Welfare Officer
Tel: 23034532 (O)

To

All Officers/Sections/PSs./PAs.,
Pay and Accounts Office, Rajya Sabha & RSTV.

APPLICATION FORM FOR GRANT OF SCHOLARSHIP

Name	
Designation	
Whether Permanent or temporary	
Post held on the date of admission of ward indicating Pay Matrix	
Name of the ward	
Date of birth of the ward	
Year of passing S.S.E.(12 th Standard)	
Marks obtained in S.S.E. with percentage*	
Name of the course in which admission has been taken*	
Date and year of admission in the course*	
Duration of the course*	
Name of the institution/college where admission has been taken	
Whether institution/college is recognised by Government of India*	
Whether admission was on the basis of written competitive entrance examination*	
Amount of tuition fee payable/paid per semester/year*	
Semester/year for which tuition fee is payable/claimed	
Whether the ward has passed examination of previous semester/year*	

* Please enclose relevant documents.

I declare that the information/details furnished above are true and factually correct. If at any stage, any information is found to be incorrect, I shall be liable to appropriate administrative action, besides cancellation of scholarship of my ward.

Signature _____
 Name _____
 Section _____
 Date _____
 Mobile No. _____

Countersigned by DD/JD/Addl. Dir./Director

Name _____
 Designation _____
 Date _____

Forwarded to Welfare Section, Room No. -416, P.H.A. Extension, New Delhi.