

IT Sections (H&S)

Reference may kindly be drawn to this Section's Circulars *vide* No. LAFEAS-IT12018/2/2019-ITSec(H&S)-RSS dated 19th September 2019 and 7th October 2019 respectively, conveying about the launch of the Knowledge Management System (KMS Module) of the eOffice Package on 15th October 2019, and requesting all Sections/Branches to nominate Content Managers for the operation of KMS. It was also conveyed that the nominated officials would receive training for the same.


2. Accordingly, the said training sessions on the KMS module are being organized on 11th October, 2019 in Committee Room 'A', Parliament House Annexe in four sessions as per the following schedule:-

Session 1: 10:30 a.m. to 11:30 a.m.	
Sections/Branches	<ol style="list-style-type: none">i. MS&A Branchii. Training Celliii. Finance Celliv. O&M Sectionv. Lobby Officevi. Table Officevii. Committee Section (T&T)viii. Committee Section (MPLADS)ix. Translation Section (Committee II)x. Printing Section-I
Session 2 : 12:00 noon to 1:00 p.m	
Sections/Branches	<ol style="list-style-type: none">i. Accounts Section(P&AO)ii. Sales & Archives Sectioniii. Notice Officeiv. Legislative Sectionv. Committee Section(COPLLOT)vi. Committee Section (H&FW)vii. LARRDISviii. Printing Section-II
Session 3: 3:00 p.m. to 4:00 p.m	
Sections/Branches	<ol style="list-style-type: none">i. MA Sectionii. Personnel Sectioniii. Committee Section (Ethics)iv. Committee Section (S&T)v. Committee Section (CoSL)vi. Committee Section (PPG)

Session 4: 4:30 p.m. to 5:30 p.m.

Sections/Branches	i. Audit Section (P&AO) ii. IT Section (H&S) iii. Committee Section (Commerce) iv. Committee Section (Petitions) v. Committee Section (Industry) vi. Committee Co-ordination Section vii. Translation (OIH) Section
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3. Thus, all the nominated Officers/Officials of the above Sections/Branches of the Secretariat are requested to kindly attend the training sessions as per their scheduled slots.


9/10/2019

(Har Prateek Arya)

Deputy Secretary

09.10.2019

Tel: 23035405

To

List of concerned Sections/Branches attached

**Sections/Branches for training sessions on KMS Module
on 11.10.2019 in Committee Room 'A', PHA**

1. MA Section
2. MS&A Branch
3. Personnel Section
4. Training Cell
5. Finance Cell
6. O&M Section
7. Lobby Office
8. Table Office
9. Notice Office
10. Legislative Section
11. Accounts Section(P&AO)
12. Audit Section (P&AO)
13. Sales & Archives Section
14. IT Section (H&S)
15. Committee Section (Ethics)
16. Committee Section (CoSL)
17. Committee Section(COPLLOT)
18. Committee Section (MPLADS)
19. Committee Section (Petitions)
20. Committee Section (Commerce)
21. Committee Section (H&FW)
22. Committee Section (Industry)
23. Committee Section (PPG)
24. Committee Section (S&T)
25. Committee Section (T&T)
26. Committee Coordination Section
27. Translation Section (Committee II)
28. Translation(OIH) Section
29. Printing Section-I
30. Printing Section-II
31. LARRDIS