

RAJYA SABHA SECRETARIAT
(PERSONNEL SECTION)

PARLIAMENT HOUSE ANNEXE
NEW DELHI

No. RS.14/1/2019-Perl.

Dated the 10th January, 2020

C I R C U L A R

(No. 2/2020)

Subject: Information regarding past continuous regular service under the Central Government/Lok Sabha Secretariat for the purposes of calculating benefits under the Career Progression Scheme.

Attention is invited of all Officers and staff of the Secretariat to the newly introduced Career Progression Scheme, notified *vide* R&CS Order No. 1/2020 dated 7th January, 2020. The Scheme provides that past continuous regular service under the Central Government or the Lok Sabha Secretariat in a post carrying same pay-scale prior to regular appointment in the Secretariat, without a break, shall be counted towards qualifying service for the purpose of the Scheme.

Accordingly, all Officers and staff of the Secretariat fulfilling the above criterion are requested to fill the enclosed proforma (Annexure I) and submit the same to Estt (G) Section, within 10 days from the issue of this Circular. Establishment (G) Section shall verify the information furnished from their existing office records and thereafter forward the same to Personnel Section for further action.



(AMIT KUMAR)

DEPUTY SECRETARY

To

All Officers/ Sections/ PSs/PAs to officers and
Pay and Accounts Office, Rajya Sabha.

DETAILS REGARDING PAST CONTINUOUS REGULAR SERVICE UNDER THE CENTRAL GOVERNMENT/LOK SABHA SECRETARIAT IN A POST CARRYING SAME PAY-SCALE PRIOR TO REGULAR APPOINTMENT IN THE SECRETARIAT

1. Name and designation of the Official: _____

2. Employee ID: _____ 3. Service to which the Official belongs: _____

Details of past continuous regular service under Central Government/Lok Sabha Secretariat			Details regarding appointment in Rajya Sabha Secretariat			Any other relevant information
Name of the Organisation	Designation & scale of pay last held on regular basis	Date of relieving	Date of appointment	Designation & scale of pay	Whether appointment through proper channel after technical resignation (Y/N)	

Note: Past service rendered by an employee under a State Government/ Statutory body/ Autonomous body/ Public Sector Organisation, before appointment in the Secretariat shall not be counted towards Service under the Career Progression Scheme.

Signature: _____

Date: _____

Estt. (G) Section

Establishment (G) Section

The particulars furnished above by Smt/Ms/Shri _____, _____ have been verified from official records and have been found to be correct / not correct and the correct particulars are attached.

(Signature and stamp of Officer)

Date _____

Forwarded to Personnel Section