

OFFICE OF THE SECRETARY GENERAL

RAJYA SABHA

PARLIAMENT HOUSE
NEW DELHI

No.RS/SG/2020/01

January 13, 2020

OFFICE ORDER

1. I shall be leaving for Lucknow (Uttar Pradesh) on Tuesday, the 14th January, 2020 morning to attend 7th CPA India Region Conference scheduled to be held in Lucknow (Uttar Pradesh) and shall return to Delhi on Thursday, the 16th January, 2020 night.
2. During my absence, Shri P.P.K. Ramacharyulu, Secretary and in his absence, Sh. A.A. Rao, Additional Secretary will look after my day-to-day duties. He will also attend to all matters of urgent and immediate nature of the Office of Secretary-General and would bring it to my notice on my return.
3. Let a copy of the order be circulated to all concerned and a copy kept on the Guard File.



(Desh Deepak Verma)
Secretary-General

Copy for information to:-

1. OSD to Hon'ble Chairman, Rajya Sabha
2. Sh. P.P.K. Ramacharyulu, Secretary
3. Secretary to Hon'ble Deputy Chairman, Rajya Sabha
4. PS to Hon'ble Vice President of India
5. All ASs, JSs & OSD.