

RAJYA SABHA SECRETARIAT

**PARLIAMENT HOUSE ANNEXE
NEW DELHI**

Dated the 13th January, 2020

OFFICE ORDER PART-II NO.07/2020 - PERSONNEL

The following persons in the grade of Secretariat Assistant have been appointed to the grade of Senior Secretariat Assistant in Level 7 in the Pay matrix plus usual allowances as admissible under the rules, on *in situ* basis, with effect from forenoon of 31st December, 2019 and until further orders:

- (i) Shri Narender Singh
- (ii) Smt. Neha Kathait Rawat
- (iii) Smt. Kusum Lata
- (iv) Smt. Sektak Chinnehsang
- (v) Ms. Marshleen Kaur
- (vi) Shri Pradeep Singh
- (vii) Shri Nagender Lakra
- (viii) Shri Vinod Kumar
- (ix) Ms. Sehreen
- (x) Shri Anas Ahmad Manzoor
- (xi) Shri Neeraj Kumar
- (xii) Shri Sunil Kumar
- (xiii) Smt. Shweta Yadav
- (xiv) Shri Arvind Kumar



**(K. SUDHAKARAN)
DIRECTOR**

No.RS.3/1/2/2019-Perl.

Copy to :-

1. Office of the Hon'ble Chairman, Rajya Sabha
2. Office of Secretary General
3. Office of Secretary
4. Office of JS&FA
5. Individuals concerned - *They are required to exercise their option for fixation of pay within one month.*
6. Office Order Book
7. Gradation List File
8. Estt. (G) Section
9. Estt. (A/Cs) & Budget Section
10. G.A. Section
11. Notice Office
12. Stores Section
13. CPIC, Parliament House
14. Nodal Officer, AeBAS and eOffice – *for information and necessary updation*
15. Pay and Accounts Office, Rajya Sabha
16. All Officers/Sections/P.S.s/P.A.s