

OFFICE OF THE SECRETARY GENERAL

RAJYA SABHA

PARLIAMENT HOUSE
NEW DELHI

No.RS/SG/2020/02

February 13, 2020

OFFICE ORDER

1. I shall be on leave and remain out of station from Friday, the 14th February, 2020 and shall return to Delhi on Tuesday, the 18th February, 2020 in the morning.
2. During my absence, Shri P.P.K. Ramacharyulu, Secretary, will look after my day-to-day duties. He will also attend to all matters of urgent and immediate nature of the Office of Secretary-General and would bring it to my notice immediately on my return.
3. Let a copy of the order be circulated to all concerned and a copy kept on the Guard File.



(Desh Deepak Verma)
Secretary-General

Copy for information to:-

1. OSD to Hon'ble Chairman, Rajya Sabha
2. Sh. P.P.K. Ramacharyulu, Secretary
3. Secretary to Hon'ble Deputy Chairman, Rajya Sabha
4. PS to Hon'ble Vice President of India
5. All ASs, JSs & OSD.